



Notice of Instruction

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Notice of Instruction Number: NOI #: **040416 Emergency Home Energy Assistance Program**

TO: All PSA 6 EHEAP Providers

FROM: Kristina Melling, Senior Program Planner & Quality Assurance Data Manager

DATE: April 4, 2016

SUBJECT: EHEAP Updates and Application-2016

The purpose of this Notice of Instruction (NOI) is to provide recent updates on the Emergency Home Energy Assistance Program (EHEAP) to all PSA 6 EHEAP providers. The attachments to this notice will further instruct providers on requirements for compliance.

The attached revised EHEAP Application is to be implemented immediately. The annual income limits were updated to conform to the 2016 U.S. Department of Health and Human Services (HHS) Poverty Guidelines. The EHEAP income guidelines are attached, and the link to the HHS Poverty Guidelines and Federal Register information is:

<http://www.aspe.hhs.gov/poverty/16poverty.cfm>

Additional attachments include the revised Low Income Home Energy Assistance Program (LIHEAP) Home Energy Benefit Matrix and the LIHEAP FY 2016 - 2017 Allowable and Unallowable Sources of Income chart, and the Client File Content Check List.

If you have any questions concerning the information provided in this notice please contact this writer or your Contract Manager. Thank you.

Attachments:

Allowable Sources of Income

EHEAP Application

LIHEAP Income Matrix

Poverty Guidelines

Client File Content Checklist