

NOTICE OF INSTRUCTION

#100411 –

NSIP Claiming Reimbursement for HCE Program– kp

West Central Florida
Area Agency on Aging, Inc.



Assistance. Advocacy. Answers on Aging.

TO: All Nutrition Providers/PSA 6

FROM: Katie Parkinson, Director of Program Management

DATE: October 4, 2011

SUBJECT: Claiming NSIP Reimbursement on HCE Program funded Meals

The purpose of this Notice of Instruction is to provide WCFAAA's contracted nutrition providers with guidance about Nutrition Services Incentive Program (NSIP) reimbursement for Home Care for the Elderly (HCE) Program-funded meals. This notice is in response to clarification WCFAAA received from the Department of Elder Affairs, regarding the eligibility of HCE funded meals for NSIP reimbursement.

Please note that although utilization of HCE funding for meals is not a regular practice in PSA 6, this notice is provided for future reference, if it is determined by WCFAAA, that the client would benefit from the provision of HCE funded meals.

Please ensure compliance with the following requirements when submitting reports to WCFAAA on the number of meals that meet the criteria of the OAA Title III-C meals programs. Meals served in accordance with the requirements of the OAA and its regulations would include those served:

- to an individual who is qualified to receive services under the OAA as defined in Title III;
- to an individual who is not means-tested for participation;
- in compliance with the nutrition requirements of the OAA;

- by an eligible agency (has a grant or contract with a State Unit on Aging or AAA); and
- to an individual who is given an opportunity to contribute to the cost of service.

For providers funding meals for HCE program participants, the following requirements apply:

- If a client is enrolled in HCE and receives home delivered meals funded through the HCE program, then the client is subject to the eligibility requirements of the HCE program. Thus, the meal provider may not request NSIP reimbursement for the HCE meals.
- If a HCE client is receiving OAA-funded meals, then the provider may request NSIP reimbursement.

This notice of instruction should be utilized in reporting activities beginning December 1, 2011.

Thank you for your assistance in ensuring compliance with these reporting requirements. If you have questions, please contact Katie Parkinson, Director of Program Management at 813-676-5574 or parkinsonk@elderaffairs.org.